



<https://intscanada.com/job/%e6%b5%b7%e5%ba%95%e6%8d%9e-purchasing-inventory-clerk/>

## ??? – Purchasing/Inventory Clerk

### Description

Eloquently dubbed “the Ferrari of Chinese Hot Pot restaurants” by the LA Times, Haidilao Hot Pot is the largest hot pot chain in the world with over 900 directly-owned locations worldwide.

### Hiring organization

INTS Consulting ?????????

### Date posted

2023?9?5?

**HIRING NOW! Reporting to our regional Procurement manager:**

### JOB LOCATION

- Scarborough and Toronto (GTA)

### DUTIES AND RESPONSIBILITIES

- Familiar with restaurant's sources of suppliers; restaurant's costs and profit margin; shipping, deliveries, and receivers auditing concepts; Assists in compiling reports on procurement needs and related matter
- Able to communicate and negotiate with suppliers or departments when issues or discrepancies of quality control occurred;
- Sustain adequate inventory level at all times; do physical periodical counts for the inventory listing and items; ensure inventory storage is properly managed
- Sensitive about the source's quality control checking; monitor expiration dates of the sources
- Able to work day and night shifts; work extra shifts and hours as required
- Hospitality or restaurants experience preferred
- Collaborations and other duties as required
- **English and Chinese proficiency are highly preferred**

### QUALITIES

- Patient and good work attitude at all times
- Industry/restaurant experience

### PERKS AND BENEFITS

- TRAINING (comprehensive) will be provided
- COMPETITIVE wage package + full benefits
- Great employee DISCOUNTS, Bonus + Incentives
- A VERY friendly and supportive working culture with a team like your family

We encourage all qualifying and interested candidates to apply! This is a great opportunity to first join our family at Haidilao!

As we are an equal opportunity employer, if you require accommodations during any time in the hiring process, upon selected for an interview please inform our party for assistance.

Full-time hours: 5-6 days, 44 hours per week with sometimes peak hours

Job Types: Full-time, Permanent

Salary: \$45,000.00-\$48,000.00 per year

Benefits:

- Casual dress
- Dental care
- Extended health care
- Vision care

Schedule:

- 8 hour shift
- Day shift
- Evening shift
- Night shift

Supplemental pay types:

- Bonus pay
- Overtime pay

COVID-19 considerations:

The health and safety of our workers are the ultimate priority amid COVID-19 outbreaks. Workers are required to wear all safety equipment/tools ie. masks/ gloves, provided to them at all times and are committed to regularly sanitizing the workstations.

Ability to commute/relocate:

- Scarborough, ON: reliably commute or plan to relocate before starting work (preferred)

Experience:

- Inventory management: 1 year (preferred)

Language:

- Bilingual (Chinese and English) (preferred)

Licence/Certification:

- G2 or G Driving Licence (preferred)

Work Location: In person