



<https://intscanada.com/job/category-buyer-2/>

## Category Buyer

### Description

The Category Buyer enforces the category strategy for assigned categories. The Buyer supports all assigned locations for the products and services in scope, solves the need of the business and manages key suppliers.

- Implements and maintains corporate overhead and operational supply agreements.
- Leverages opportunities to deliver the business unit needs.
- Facilitate ongoing supplier business and strategic alignment, including management of supplier relationships and quality initiatives.
- Ensure that the supply chain is safe, sustainable, and appropriately managed.
- Deliver targeted savings and performance improvement benefits and assume accountability for the cost reduction and performance of the supply chain in assigned categories.
- Prepare and support the placement of subcontract and material supply orders.
- Achieve targets set by the department head.
- Adhere to the Purchasing Department's policies, processes & procedures.
- Work closely with category management colleagues and work with cross-functional teams to implement agreements across the business.
- Prepare and present timely and accurate reports.
- Identify ways to reduce costs and improve service.
- Conduct regular category reporting, supplier reviews, forecasting, and budgeting savings and rebates.
- Support category management financial performance strategy and targets.
- Focus on effective communication and relationship building with internal clients and external suppliers.
- Act as the liaison between Operational clients and key suppliers.

Demonstrate business professionalism that is in line with Atlantic's core values. A positive attitude and the ability to build and maintain relationships with customers, suppliers, and team members, with a willingness to problem-solve complex issues finding an effective solution that works for all stakeholders involved.

### Requirements:

- Some post secondary technical training from an accredited institution or minimum 3 years' of experience in
- Direct buying and sourcing. Experience in redistribution would be an asset.
- Proven experience negotiating and managing contracts
- Exceptional written and verbal communication/documentation skills
- Knowledge of effective negotiation skills and how to apply them to the standard business transaction

### Hiring organization

INTS Consulting

### Date posted

2023-10-18

- Ability to efficiently multi-task and schedule priorities
- Self-motivated, detail oriented, and the ability to process confidential and/ or controlled information
- Experience using Microsoft Excel and an ERP system
- Effective management of the quality and on time delivery evaluations
- Proven success in sourcing, purchasing and partnering with suppliers
- Excellent interpersonal, attention to detail and problem solving skills
- Superior organizational skills and planning skills
- Ability to work autonomously and with little direction
- Ability to present themselves in a professional manner

Job Types: Full-time, Permanent

**Competencies:**

**Exceptional Customer Experiences... always** – At Atlantic, we firmly believe that our business is built to serve our customers. Every team and every department work in sync to deliver an unforgettable experience for the customer. We want our customers to associate the word “Atlantic” with “Satisfaction” and “Quality”, which is what we aim to CONSISTENTLY deliver in EVERY interaction. We are passionate about our customer’s success. Exceptional customer service is what drives Atlantic forward allowing our customers to focus on their business outside the box! We expect all employees to think of the customer first.

**Work as One Team** – While the company is divided into various departments, at the core of it, we work as one team to drive the business forward. As challenges arise, we expect all team members to step outside their functional silos and work as ONE Atlantic team to solve those challenges. We believe in a passionate and professional exchange of ideas without losing focus on the challenges at hand. We believe that decisions should be focused on what is best for the company, not any particular team or function.

**Our people are our Family** – At Atlantic, we genuinely believe that our team members are part of the Atlantic Family, and we want to provide employees with the opportunity to have long successful careers at Atlantic. We are deeply proud of the long tenure of several of our employees. In order to ensure employees, have an opportunity to have long careers with us, Atlantic works tirelessly to ensure that the workplace is a safe and accepting environment for all team members. A genuine care for the well-being of all employees has been at the heart of the company since its founding.

**Your word is your Bond** – Atlantic believes in uncompromising trust with its customers, vendors, and employees. What we promise, we deliver. As a team, we never shy away from the tough conversations, while also doing everything in our power to meet any commitment we made.

**Environmental Leadership** – Sustainability is at the core of our business. We believe we are the environmental leader in our industry and will consistently make decisions to “do the right thing” every day.

**Think and Act like an owner** – Thinks and cares about the organization like an owner. Commits to and upholds organizational values, and core behaviors even under difficult circumstances. Demonstrates a strong sense of responsibility and dedication to the success of the organization. Takes appropriate risks, holds self and others accountable for measurable, high-quality, timely, and cost-effective results and openly raises a challenge even if others don't.

Atlantic Packaging is dedicated to fostering an inclusive environment where all colleagues and customers feel valued and supported. We are committed to developing our team to reflect the diversity of our communities in which we live and work and seek applicants with a wide range of abilities. If you require accommodation, please contact HR@atlantic.ca