



<https://intscanada.com/job/operations-analyst/>

## Operations Analyst

### Description

In this role, which reports directly to the Operations Manager, the incumbent assumes the responsibility of collaborating with the Operations Manager and providing assistance in effectively managing the day-to-day operations that enable and reinforce the production of Preprinted Linerboard. The primary objective is to work in conjunction with the sales and operations teams to achieve profitable growth and ensure the successful delivery of preprinted rolls.

### Hiring organization

INTS Consulting

### Date posted

2023-07-14

### Responsibilities:

#### Sales and Purchasing

- Complete pricing and quotations for Sales
- Support in planning and execution of the Sales department prospects and Value Add Customers.
- Analyze and control expenditures of division to conform to budgetary requirements.
- Manage purchasing for plant and consumables.

#### Customer Service

- Manage quality complaints and responses to customers.
- Monitor first time orders and approvals.

#### Planning & Production

- Participate in demand planning and press scheduling.
- Determine and coordinate prepress and plate priorities.
- Determine priorities for Edits and roll slitting.
- Monitor shipping and KPI's for on-time delivery.

#### Standard Operating Procedures



